



THE PIPELINE

AN ECONOMIC INCLUSION INITIATIVE

Notice of Opportunity Ground Transportation Services 2019 Essence Festival

1. Introduction & Intent

Essence is seeking a long-term relationship with a reputable Ground Transportation Services Vendor who will provide quality services at a competitive price.

2. Right to Selection

Essence reserves the right, in its sole discretion, to select, negotiate with and request additional information from those Vendors it judges qualified. Essence reserves the right to award separate contract(s) to a different Vendor (s), or allocate services in any manner Essence deems appropriate.

3. Summary Scope of Work

The following is a summary of minimum requirements. Full, specific, details will be provided during the RFP phase to eligible responders.

1. Provide movement of executive personnel and talent from origin to destination safely, timely, and professionally, with no wait time.
2. Furnish duly licensed, qualified, trained and properly vetted drivers to operate vehicles and transport executive personnel and talent.
3. Supply a sufficient number of vehicles, from sedans to mini-coaches that meet the requirements of high-end VIPs and movement demands of event. Fleet must be composed of vehicles from model year 2013 or newer.
4. Dedicated Project Manager and staff, including on-site coordinators capable of efficient and fast communication via e-mail and text messaging at all hours and days, including holidays and able to utilize a custom cloud-based system for effectively communicating and scheduling.
5. Provide eFleet Mobile Data Terminal (MDT) in all vehicles to provide GPS based directional assistance and ability to track vehicle movement in real time.

4. Intent to Bid

All parties wishing to receive the full RFP for this Opportunity must register their intent and provide the initial requested information no later than the final deadline of Friday, February 15, 2019.

ESSENCE